**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

Penally Community Council Meeting

To be held on Wednesday 14 February 2018

Penally Village Hall, 6.30pm

**Present**: Councillors Piers Bradbury (Chair); Councillor Carol Bradbury; Councillor Jenny D’Arcy; Councillor Mark Hancock; Councillor Mike Neal; Councillor Steve Robinson; Councillor Jules Rilstone; Councillor Jon Preston. **Also Present**: Carol Clemson, Clerk.

**2018/02/01 Apologies**

Received from Councillor Carolyn Dessent

**2018/02/02 Declarations of Interest**

None Received.

**2018/02/03 Signing of Minutes of Last Meeting (held 10 January 2018)**

The minutes of the last meeting held on Wednesday 10 January 2018 were agreed as a true and accurate record and signed by the Chairperson Councillor Piers Bradbury. Proposed Councillor Jules Rilstone. Seconded Councillor Jenny D’Arcy. All in favour.

**2018/02/04 Matters Arising from previous meeting**

Penally Petanque Pitch

Following the article in the Crow News, one village resident has expressed an interest in helping to run a club. Names of any other interested parties received will be forwarded to this resident. Councillor Mark Hancock has still not received any replies from the emails forwarded to the Welsh Petanque Society. It is now wondered whether this Society has ceased running. Councillor Jon Preston added that he is still investigating with Pembs CC that permission to site the pitch on the playing field will be given.

Retrospective Planning

Councillor Jules Rilstone mentioned a previous retrospective planning application in the village and that some of the conditions on same may not be appropriate. The owner appears to be conforming to the conditions set out in the appeal, however in the case of the screening it appears to be totally inadequate on two counts.

1. Most of the screening is done by planting of hedging in a wooden trough. This trough is set on a concrete raft and therefore the roots cannot establish properly and the hedging is likely to dry out and die.

2. The Hedging planted is deciduous and therefore will have no leaves in the winter and thus will not provide any screening. At present it just looks like twigs!

He forwarded all information to County Councillor Jon Preston who will bring this to the attention of the Planning Dept.

RAF Anniversary celebrations (Village Hall)

Following a recent meeting at the Village Hall, the feedback seemed to be that the History Group will be working together with Wings over Carew on these celebrations. No further action to be taken on this matter.

Election Expenses

Councillor Piers Bradbury enquired from Councillor Jon Preston whether he had any further information relating to the Council being charged for election expenses. Councillor Preston advised that he was still seeking clarification from the County Council.

Village Speeding (Public Meeting)

To be covered in County Councillors Report.

**2018/02/05 Planning:**

**17/0699/PA** - Erection of Three Timber Holiday Lodges Together with new Vehicular Access, Pedestrian Link, Landscaping and Associated Works - Land North of Penally Heights, Strawberry Lane, Penally, Tenby, Pembrokeshire, SA70 7RL – **FULL REFUSAL**

**17/1041/PA** – Detached Garage, Whiteleaf House, Holloway Hill, PENALLY, Tenby, Pembrokeshire, SA70 7RJ  - **TO BE CONSIDERED. No objections raised.**

County Councillor Jon Preston is seeking to get a list of all trees with TPOs in the village from Pembrokeshire County Council

**2018/02/06 Correspondence Received**

The Clerk has also been asked to list Correspondence sent under this heading

PCNPA Local Development Plan Annual Monitoring Report Consultation

(ends 12 midday on Friday, 1 June 2018)

Documents are available to download from [www.pembrokeshirecoast.wales](http://www.pembrokeshirecoast.wales)

A free copy can also be obtained from PCNPA HQ, Llanion Park, Pembroke Dock, by telephoning 01646 624800 or emailing [devplans@pembrokeshirecoast.org.uk](mailto:devplans@pembrokeshirecoast.org.uk)

**PCNPA – Penally Station Car Park**

Letter received from Gary Meopham, Estates Officer, PCNPA, asking for the opportunity to address Penally Community Council at next available meeting so he can explain how Penally Station Car Park will have a change of status effective from March 2019 to that of a seasonal charging car park, the timescale and procedures that will precede the introduction of charging.

A short discussion took place at this point regarding flood defences and sea erosion in the local area. Mr Meopham will be invited to the next meeting and will also be asked for his comments on local erosion.

**The Pensions Regulator**

Paperwork was passed to the Clerk informing that as she does not meet the criteria for the workplace pension scheme she will not be auto enrolled onto this scheme.

**Penally History Club**. Agenda item for March

Email:

21.01.18 Pembs CC, Local Development Plan Review Update

23.01.18 Email from Alan Roberts re: Council Tax Consultation

06.02.18 Police and Crime Commissioners Newsletter

06.02.18 Budget Preparation / payment of allowances to Councillors

06.02.18 Clerk Carol Clemson re: 2018 Meeting Dates

14.02.18 Pembs CC, Position with the Control of Dogs

**2018/02/07 Council Tax Consultation**

All councillors have given their own views on this consultation over the past 3 meetings since it has been brought to the attention of the council from County Councillor Jon Preston.

As the Community Council could not reach a consensus of opinion, they are to send emails with their individual opinions and thoughts to County Councillor Jon Preston so he can pass these comments to full council on March 8th.

**2018/02/08 Accounts and Finances**

Balance of Accounts

The current bank reconciliation was tabled to all present showing a bank balance of £8193.03.

A paying in book has also been received and was handed to the Clerk

Accounts Received for Payment

One Voice Wales - Renewal of annual membership at £143

Judy Williams - Printing of CROW News - £103

Carol Clemson, Clerk January - £163.20

Village Warden, January - £250.00

Proposed Councillor Steve Robinson. Seconded Councillor Jules Rilstone. All in favour.

Audit Returns Feedback

No further information received from the Welsh Audit Office as of 14 February.

Mr Ian Badham, internal auditor, has requested that all 2017/18 financial paperwork be forwarded to him the first week in April.

Appeals for Funds

Paul Sartori – we are not supporting any external appeals

**2018/02/09 Clerks Contract of Employment**

The Contract of Employment will be appraised by an online tool accredited by the town and parish clerk job evaluation. The Clerk and Councillors Jon Preston; Jenny D’Arcy and Mark Hancock will meet w/c 26th March to discuss further.

**2018/02/10 County Councillors Report**

An open discussion took place regarding the proposed increase in council tax. Pembrokeshire County Council will set the budget on March 8th.  Pembrokeshire County Council is also preparing to maximise the amount of funding it can receive from the European Union as we prepare for Brexit. It is my understanding that all funding streams will come to an end in 2022. An update was also provided on the Swansea bay city deal which will see investment into Milford Haven and Pembroke docks. In addition to this a scheme known as 'Homes as Power stations ' will be rolled out. This project involves new build developments having the technology to generate their own fuel and contribute power to the National Grid. I have arranged for a meeting with Dyfed Powys Police and PCC head of highways to discuss speeding and traffic issues in the village. An extraordinary or public meeting will be held in due course and will give everyone an opportunity to discuss the speeding and general traffic issues we have in Penally village.

Councillor Jenny D’Arcy has compiled a letter to be forwarded to the Tenby Observer regarding parking and speeding throughout the village. Following a short discussion it was decided that the open meeting to discuss same should be arranged for a Saturday morning for general public to attend. It was decided that the above mentioned letter would be sent to the Tenby Observer when the date of the open meeting has been decided. It would then provide information and advertise the open meeting.

**2018/02/11 Councillor Responsibilities**

Councillor Mike Neal mentioned that PLANED are looking for more Board Members and asked if any Councillors were interested in joining same.

**2018/02/12 Items of Business Submitted by Members**

**2018/02/13 Reports from Councillors**

**2018/02/14 Items for CROW News/Village Warden**

A copy of insurance policy from Village Warden is required.

**2018/02/15 Penally MOD Firing Times:**

Firing is due to take place on Tuesday 20 February 2018

**2018/02/16AOB and date of next meeting (Wednesday 14 March 2018)**

Councillor Steve Robinson has received comments with regards to the dead palm tree at Western entrance to the village. This will be an agenda item for March Meeting.

Councillor Piers Bradbury informed the meeting that no confirmation has been received as of yet with regards to registering all land owned by the Community Council with the Land Registry.

Councillor Jon Preston informed Councillors that because the building development off The Paddock is still not complete, the road has not been adopted by Pembrokeshire County Council and therefore any potholes in the road cannot be addressed by themselves.

Councillor Piers Bradbury enquired from Councillor Jon Preston whether there was any further information relating to the invoice of £300 which should have been sent to The County Council for a contribution to the removal of a damaged tree. Councillor Preston advised the Council that this matter had been “ timed out”

The date of the next meeting will take place on Wednesday 14th March, 6.30pm, Penally Village Hall.

Meeting closed at 08.45pm