**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

Penally Community Council Meetings

Wednesday 06 June 2018

Penally Village Hall, 6.30pm

**Present**: Councillors Piers Bradbury (Chair); Carol Bradbury; Jenny D’Arcy; Mark Hancock; Mike Neil; Jon Preston. **Also Present**: Carol Clemson (Clerk)

**2018/06/01 Apologies**

Received from Councillors Carolyn Dessent; Jules Rilstone and Steve Robinson.

**2018/06/02 Declarations of Interest**

Councillor Jon Preston – Planning Application 18/0057/PA. Proposed three bedroomed

dwelling. Stones Throw, Penally.

**2018/06/03 Signing of Minutes of Last Meeting (held 09 May 2018)**

The minutes of the last meeting held on Wednesday 09th May were agreed as a true and accurate record and signed by the Chair, Councillor Piers Bradbury. Proposed Councillor Mike Neal. Seconded Councillor Jenny D’Arcy. All in favour.

**2018/06/04 Matters Arising from previous meeting**

Notification has been received from Nat West Bank that the Reserve Account was closed on the 15th May and all funds transferred to the Current Account.

**2018/06/05 Petanque Court**

Councillor Mark Hancock informed the meeting that Pembrokeshire Pentanque Society does not exist and is linked to a one off event organised in May 2018 by Haverfordwest Rotary Club. Councillor Jon Preston commented that he is having difficulty receiving information from Pembrokeshire County Council as to whether planning permission for such a court needs to be obtained if the playing field is to be used. Councillor Jenny D’Arcy added that it is believed that the playing field was compulsory purchased some 20 years ago by the then South Pembrokeshire District Council. Following a short discussion it was decided to continue with last meetings decision that Councillor Jules Rilstone will arrange for a notice to be displayed in the Cross Inn and also speak with the resident who has expressed an interest in a Petanque Society. Councillor Mike Neal will arrange for another note to be added to the next Crow News. The heading ‘playing field’ will be added to the agenda item for next month to discuss if it can be used for other alternative events as well as sport related games.

**2018/06/06 Penally Village Parking and Speeding Update**

 Councillor Bradbury recently contacted the police incident hotline for an update on the van that has been parked for a considerable length of time near to the bus stop. As the vehicle is insured, taxed and MOTd and is not parked in a non designated area the police are unable to do anything further. If there appears to be someone living in the van, or if it is abandoned, then this should be brought to the attention of Pembrokeshire County Council.

Councillor Jon Preston reported that the village bus has once more been delayed by inappropriately parked cars whilst driving through the village. He had received an email from Head of Highways at Pembrokeshire County Council indicating that the transport team have asked about the introduction of yellow lines at the pinch points along the road through Penally or to consider re-routing the 349 service bus out of the village. First Cymru have already indicated that they feel the most effective option would be to re-route the bus out of the village. Following a discussion it is still felt that yellow lines are not the answer.

Councillor D’arcy added that the Chairman of the Village Hall Committee has suggested that a broken white line be painted on the road in front of the village hall and village shop to gauge how much room is needed by the bus to get through. The bushes opposite the village hall also need cutting back further. Councillor Preston was asked to contact Highways to see what the minimum required width is for the bus to pass safely.

Councillor Piers Bradbury will also look for a bespoke sign stating the minimum width that the bus and emergency vehicles require to pass through the village safely.

The Speedwatch Volunteers have not been contacted as of yet by the Dyfed Powys Police with regards the scheme and the Clerk was asked to contact Sgt Price to ask what action is being taken.

Councillor Neal informed Councillors that two villager residents have offered to carry out the replacement of the frame around the “History of Penally Village” sign located at Court Farm. It is thought that this will cost in the region of £20. Once completed a thank you letter will be sent to same.

**2018/06/07 Planning**

PCNPA. Whitewell Caravan Park, Penally. Variation of conditions 2,3 and 9 and removal of

condition 10 (restricted camping).

An appeal has been made to the National Assembly for Wales following the refusal of

planning permission by PCNPA. All comments already made at application stage will be forwarded to the Inspectorate and copied to the appellant. Following a discussion Councillor Jon Preston will draft a further response to be forwarded to the National Assembly outlining our objections. If we wish to receive a copy of the appeal decision we will have to write to the Planning Inspectorate in Cardiff.

 Planning Application 18/0057/PA. Proposed three bedroomed dwelling. Stones Throw, Penally.

It was brought to the Councils attention by Councillor Mike Neal that the above planning application has been submitted. The Clerk will disseminate the information to all Councillors via email and collate information on same before responding to the Planning Department. Councillor Jon Preston indicated a declaration of interest on this planning application.

**2018/06/08 Correspondence Received**

Mid and West Wales Fire and Rescue Service

Letter regarding applying for grant funding for a public access defibrillator. As Penally village already has a defibrillator located at the Village Hall, this information is not required.

Biodiversity Solutions

Would we like to pursue a project proposal to carry out a biodiversity assessment of the public areas in the community? This would involve a survey by skilled ecologists of plants, trees, birds and animals to discover which species are present. A report will then be prepared for the community which would include ideas on how biodiversity could be enhanced and opportunities for further related projects. They would like to involve the local community as much as possible, eg, as part of the survey we would include a bat survey one evening using detectors. This would be a great opportunity to get families engaged in the project; increase their awareness of their local natural life and find out ways they can help to improve it. They hope to get this project off the ground in summer 2018 (which would support your funding applications to Pembrokeshire County Council with some solid expert suggestions) and continue survey work in 2019 and 2020.

Pembrokeshire County Council

Copy of byelaws with respect to Omnibuses (horse drawn carriages) coming into force on 12/06/18

**2018/06/09 Accounts and Finances**

* Balance of Accounts

The budget analysis showing balance of accounts has been emailed separately to all Councillors.

* Accounts for Payment

£180.00 Ashmole & Co. Preparation and signature of Internal Audit

£179.26 Clerk (May)

£330.00 Smart Gardens (May)

£250.00 Village Warden (May)

 £26.50 Councillor Carol Bradbury. Plants for Village

 £16.32 Councillor Piers Bradbury. Reimbursement of telephone charges to Dyfed Powys Police incident line.

All invoices as above were proposed for payment by Councillor Mike Neal. Seconded Councillor Jenny D/Arcy. All in favour.

* Audit Return

Response to the WAU office was returned on the 31.05.18.

The Internal Auditors, Ashmole and Co. have completed the 17/18 return and signed accordingly. An Extra General Meeting has been called for 2:00pm on Monday 11th June 2018 for Councillors to meet up and read through the return and corresponding paperwork before it is signed and returned to Grant Thornton.

* Appeals for Funds

Nothing Received.

It was noted at this point that the Clerk has handed in her resignation and will finish her role with the Community Council on 20th July 2018. Councillors accepted her resignation and will meet further at the end of the meeting to discuss advertising for a replacement Clerk.

**2018/06/10 County Councillors Report**

 To be added from Jon.

**2018/06/11 Councillor Responsibilities**

Nothing received

**2018/06/12 Items of Business Submitted by Members**

Councillor Mark Hancock suggested spending an agreed amount of council money to keep the village looking clean and tidy and perhaps, in future, start entering the Best Kept Village once again. It was decided to add this as an Agenda item for the July meeting.

Councillor Piers Bradbury mentioned that Smart Gardens have quoted a further £60 per month to cut both entrances of the village on a two week basis as opposed to monthly. It was proposed by Councillor Carol Bradbury to increase the amount of cuts on areas 1, 2, 3 and 4 from monthly to fortnightly between April and September (6 months). Seconded Mark Hancock. All in favour. The Clerk will contact Smart Gardens and inform them of Councils decision.

 Councillor Jenny D’Arcy mentioned the scaffolding on the back of Alma Gardens flats that has been in situ from January 2018. Councillor Jon Preston replied that there is a problem with damp in these properties and the scaffolding is still in place to monitor same.

 Councillor Mike Neal mentioned that a village resident has recently been the victim of a credit card fraud attempt and reminded all to be vigilant in this area.

**2018/06/13 Reports from Councillors**

**2018/06/14 Items for CROW News/Village Warden**

 Petanque Court.

**2018/06/15 Penally MOD Firing Times**

The Clerk will contact Penally MOD as firing times have not been received over the last few months.

**2018/06/16 AOB and date of next meeting (Wednesday 11 July 2018)**

Apologies received in advance from Councillors Piers and Carol Bradbury. Councillor Jon Preston will chair this meeting in the Chair’s absence.

Meeting closed at 8.40pm