**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

Penally Community Council Meeting

Wednesday 10 January 2018

Penally Village Hall, 6.30pm

**Present**: Councillor Piers Bradbury (Chair); Councillor Carol Bradbury; Councillor Jenny D’Arcy; Councillor Carolyn Dessent; Councillor Mark Hancock; Councillor Mike Neal; Councillor Steve Robinson; Councillor Jules Rilstone; Councillor Jon Preston;

**Also Present**: Carol Clemson (Clerk)

**2018/01/01 Apologies**

None Received

**2018/01/02 Declarations of Interest**

The Chair requested the Clerk to confirm that a Register of Interests was being maintained and kept up to date as required by the Auditors, Grant Thornton. The Clerk confirmed that the register was in place and being kept up to date.

**2018/01/03 Signing of Minutes of Last Meeting (held 13 December 2017**

The minutes of the last meeting held on Wednesday 13 December were agreed as a true and accurate record and signed by the Chairperson Councillor Piers Bradbury. Proposed Councillor Jules Rilstone. Seconded Councillor Mike Neal. All in favour

**2018/01/04 Matters Arising from previous meeting**

* Penally Petanque Pitch – Councillor Jon Preston informed the meeting that he had looked at previous information received in 2013 in which it suggests that we contact the Welsh Petanque Association. Councillor Mark Hancock informed that he has already emailed same and received no response despite sending two emails. All paperwork held by Councillor Preston was handed to Councillor Mark Hancock. He will contact the WPA once again in the hope of a reply.
* Village Speeding – The Police Traffic Enforcement Officer in charge of speeding has offered to look at this issue once again. Councillor Jon Preston proposed holding a public meeting to discuss this matter to see if traffic calming measures are wanted in the village. It was also commented that if any calming measures are put in place, we MAY lose the bus service through the village. Councillor Jon Preston will invite the Traffic Enforcement Officer and also the Pembrokeshire County Council Highways Department to attend the Penally Community Council meeting scheduled for March 14th. Penally village residents will also be made aware of this meeting and invited to same

**2018/01/05 Planning:**

* No new Planning applications have been received
* PCNPA . Re Application NP/27/0687/TPO. Removal of several trees, Lydstep Haven Holiday Park, Lydstep Haven. **Permission Granted.**

Councillor Piers Bradbury asked Councillor Jon Preston who was responsible within Pembrokeshire County Planning Department for monitoring the compliance with conditions of Planning approval set as a result of a retrospective application.

**2018/01/06 Correspondence Received**

Proposed changes to Car Parking charges. Councillors have been asked to reply to a consultation from Pembrokeshire County Council with regards to two options proposed in relation to varying current charges at car parks where annual charges apply and at car parks where seasonal charges apply. This will cover car parks in Tenby. Both options propose a standardised one hour tariff of 50 pence across the county and also propose higher fees for high demand seasonal car parks. Following a discussion it was suggested that the Community Council respond saying that there is a very real concern on the impact of these charges on the high street. Councillor Carol Bradbury will draft this response and inform the Clerk accordingly so she can reply to the survey.

Proposed changes to household waste and recycling collections. Councillors have also been asked to reply to a consultation on household waste and recycling collections. Following a review of Waste Services over the last 12 , Pembrokeshire County Council have proposed the following recommendations for change.

* The introduction of a weekly kerbside sort recycling service for Pembrokeshire and to expand the range of recycling materials accepted to include plastic tubs, trays and pots and beverage and food cartons.
* The introduction of a three-weekly black bag collection with a limit of three bags per household (equating to one per week), with additional bulky Absorbent Hygiene Product (AHP) collections, and an appropriate exception policy.

Following a discussion all Councillors were against this proposed change. Councillor Mark Hancock will draft a response and inform the Clerk so she can reply to the consultation accordingly on behalf of Penally Community Council.

One Voice Wales

Pembrokeshire Area Committee Meeting – Tuesday 16th January, 7.00pm, County Hall. All information was passed to Councillor Carolyn Dessent who will attend this meeting on behalf of Penally Community Council and report back on any issues.

Both the SLCC Clerk Magazine and Clerks and Council Direct Magazine, January 2018, have been received and filed for information.

Pensions Regulator

.   A letter has been received by the Pensions Regulator regarding the Councils obligations as an employer regarding the necessity to set up a Pension Scheme and the auto enrolment of its employees.  The Clerk was instructed to write to Ashmole and request that they reply to the Regulator on our behalf advising that the Council is exempt from this requirement.

**2018/01/07 100th Anniversary of the RAF (2018)**

Councillor Jon Preston informed that a coffee morning in the Village Hall may be arranged for this anniversary during April 2018. A meeting is to be held by the Village Hall Committee within the next few weeks to discuss same.

**2018/01/08 Accounts and Finances**

* Balance of Accounts

A detailed bank reconciliation was tabled to Councillors present showing all income and expenditure for the current financial year.

* Accounts Received for Payment

P.G. Bourke Village Warden, December £250.00

C Clemson – Clerk, December £163.20

HMRC – Tax months 7 to 9 £122.40

C. Bradbury - Village Warden Xmas Payment £50.00

P.G. Bradbury – Engraving to Chairman Bar of Office £30.00

Penally Village Hall – Hire of Hall Oct to Dec £45.00

The above invoices were proposed to be paid by Councillor Mike Neal. Seconded Councillor Carolyn Dessent. All in favour.

Tenby & Saundersfoot First Responder donation £80.00

It was proposed that a donation of £80 be paid by Councillor Jules Rilstone. Seconded Councillor Jenny D’Arcy. All in favour.

* Audit Returns Feedback. An email has been received from the Welsh Audit Office informing that the audit has now been completed. We await further information on the outcome and the cost of fees for carrying out same.
* Appeals for Funds

None received.

Councillor Piers Bradbury asked the Clerk to contact the Village Warden and request a copy of his current insurance details.

**2018/01/09 The Regularisation of Council Financial Management & Governance Processes**

It was proposed by Councillor Mark Hancock that the council should  form a sub-committee to work with the Clerk to produce a Job Description and Contract of Employment. After a short discussion it was agreed to set up a sub committee of three Councillors; Councillor Mark Hancock, Councillor Jon Preston and Councillor Jenny D’Arcy .  A draft of same will be made available for the next meeting to be held on 14th February 2018.  Seconded Councillor Jon Preston.  All in favour.

**2018/01/10 County Councillors Report**

**Swansea Bay City Deal**

**The Swansea Bay City Deal is quoted as being the biggest ever investment across the South West Wales region and was secured following the approval of £1.3billion worth of funding. Those sat at the table** on 20th March last year to sign the deal included **former PCC Council Leader Jamie Adams along with** UK Prime Minister Theresa May, Secretary of State for Wales Alun Cairns, First Minister of Wales Carwyn Jones and Mark Drakeford Cabinet Secretary for Finance & Local Government and the Leaders of the other three Councils of Carmarthenshire, Swansea and Neath Port Talbot. The City Deal is expected to give the Swansea bay city region a permanent uplift in its gross added value of £1.8billion and it is said will generate almost 10,000 new jobs over the next 15 years. What this actually means for Pembrokeshire still remains a bit of a mystery as does the lack of consultation prior to Pembrokeshire signing up to the deal which has allegedly already cost the Pembrokeshire tax payer £50’000 in ‘Administration ‘ fees. Pembrokeshire is said to be involved in three key schemes as part of the deal the detail of which have yet to be agreed. However I believe extensive work is planned to enhance the digital infrastructure of Pembrokeshire and the West. Projects with Milford Haven and Pembroke Dock are also planned, but at this time the actual benefits to the county as a whole given our financial commitment and our Western location remain to be seen. Given the huge importance of such an investment in our county, it is hard to believe that the first seminar to inform members of the finer points of the deal is to be held next week, almost ten months after the deal was signed up to be the previous council leader.

Second Home Council Tax.

When council agreed to raise council tax on second homes by 50% last year it was originally planned that that extra revenue would be made available Pembrokeshire wide. However after consultation with second home owners in the county I understand that funding will now be allocated to the communities in which it is raised. The wish being of many of the second home owners is that they would want the money to be spent where they have their property. Under a 106 agreement extra revenue for Penally with 44 second homes would be in the region of £20500 per annum.

**2018/01/11 Councillor Responsibilities**

Nothing reported

**2018/01/12 Items of Business Submitted by Members**

Councillor Piers Bradbury would like to extend his thanks to all Councillors and village residents who helped in the erection of the Christmas tree, kindly donated by Councillor Mike Neal. The lights have now been taken off the tree and it is to be noted that quite a few of the ‘bulbs’ are not working on same. These will be checked accordingly. It was also noted that the lights will have to be PAT tested and arrangements are in hand to carry out this test.

The Christmas tree is still lying on The Green and SMART Gardens have agreed to dispose of same for a cost of £5.00.

**2018/01/13 Reports from Councillors**

Nothing received

**2018/01/14 Items for CROW News/Village Warden**

* Volunteers for Speed Watch (CROW News)
* Petanque Pitch (CROW News)

**2018/01/15 Penally MOD Firing Times:**

* No Firing is due to take place during January

**2018/01/16 AOB and date of next meeting (Wednesday 14 February 2018)**

Councillor Carolyn Dessent mentioned that the Alma Gardens sign is missing. Councillor Jon Preston informed that the missing sign has already been reported and he will chase this up accordingly.

Councillor Mark Hancock mentioned that the cost of Community Council elections, currently borne by Pembrokeshire County Council, may be passed on to Community Councils. These costs could prove very expensive and have a huge impact on precept. Councillor Jon Preston was asked to investigate further.

Councillor Mark Hancock also mentioned that there is quite a number of unused street signs following recent road closures at the bottom of Strawberry Lane. Councillor Jon Preston will contact Highways and ask them to collect same.

Meeting closed at 20:45