**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

**Penally Community Council Meeting**

**Wednesday 13 December 2017**

**Penally Village Hall, 6.30pm**

**Present**: Councillor Piers Bradbury (Chair); Councillor Carol Bradbury; Councillor Jenny D’Arcy; Councillor Carolyn Dessent; Councillor Mark Hancock; Councillor Mike Neal; Councillor Steve Robinson; Councillor Jules Rilstone; Councillor Jon Preston;

**Also Present**: Carol Clemson (Clerk)

**2017/12/01 Apologies**

None Received

**2017/12/02 Declarations of Interest**

None Received

**2017/12/03 Signing of Minutes of Last Meeting (held 08 November 2017)**

The minutes of the last meeting held on Wednesday 08 November were agreed as a true and accurate record and signed by the Chairperson Councillor Piers Bradbury. Proposed Councillor Jules Rilstone. Seconded Councillor Mike Neal. All in favour.

**2017/12/04 Matters Arising from previous meeting**

Penally Petanque Pitch.

Councillor Mark Hancock is still waiting for a response from the Petanque Association for further information on setting up same in Penally. Councillor Jon Preston has contacted the Head of Property at Pembrokeshire County Council to see if this is a viable idea. He has been informed by PCC that there may be some ambiguity over the ownership of the field. Councillor Piers Bradbury has also spoken with a local company with regards to the price of installing same. Due to high costs, unless funding is available and a committee is formed, this is something that the Community Council would not be able to commit to at this present time. However, it was decided that this matter will be carried forward as an agenda item and discussed further at the January meeting once all information has been obtained.

Speeding.

Councillor Jon Preston is still pursuing the outstanding matter with regards to 20mph repeater signs to be installed adjacent to the property ‘Dolwen’.

2017/12/05 Planning:

* No Planning Received

2017/12/06 Correspondence Received

 Emails (forwarded to Councillors)

* Welsh Ambulance Service – Letter of Donation
* Urdd National Eisteddfod 2018 – letter of Donation
* SLCC News Bulletin
* Hywel Dda University Health Board – Drop in Events
* Discretionary Expenditure Limit

Appropriate Sum under Section 137(4)(A) of the Local Government Act 1972 Section 137 Expenditure: Limit for 2018-19

The maximum sum for 2018-19 increases from £7.57 to £7.86 per elector

* **One Voice Wales Community and Town Council Consultation Events – Next Steps**
* PCC - links to the three most recent issues of the Ombudsman Code of Conduct Casebook for Councillors information

Post

* PCC – Council Tax Base – Financial Year 2018-2019 (Precept)

2017/12/07 100th Anniversary of the RAF (2018)

 This item will be carried forward to the January 2018 meeting

2017/12/08 Accounts and Finances

* Balance of Accounts

Nat West Balance of Account as at 05 December 2017 - £6,437.58

* Accounts Received for Payment

£122.40 HMRC PAYE

£660.00 Smart Gardens, October and November

£163.20 Clerk – November

£250.00 Village Warden – November

£96.00 Ashmole & Co Payroll Services (5th April to 5th October)

£81.00 Royal British Legion Poppy Appeal (3 Wreaths)

 It was proposed by Councillor Mike Neal that the above payments be approved for payment. Seconded Councillor Jules Rilstone. All in favour.

* Audit Returns Feedback

No information has been received from the Welsh Audit Office.

* Budget for 2018/19 Precept

Following the perusal and discussion of the Community Council Budget Analysis giving details of actual costings from April 2015 to current date, it was proposed by Councillor Mark Hancock that the precept for 2018/2019 remain at £11,500 per annum. Seconded Councillor Jenny D’Arcy. All in Favour.

* Appeals for Funds

Welsh Ambulance Service – No funding available at current time

Urdd National Eisteddfod 2018 – No funding available at current time

Councillor Jules Rilstone requested that the Clerk to reconcile the bank balances and cashbook to show the donation received from Pembroke Power Station towards litter picking. He also asked that she look back through council records with regards to the funding promised by Pembrokeshire County Council towards the felling of the tree near to Penally Abby during April 2016.

The bank will be contacted and a paying in book requested as at present the Clerk has no reliable method of recording payments received.

2017/12/09 County Councillors Report

 Council tax

At the December full council meeting members will be asked to consider the following options regarding council tax increases for the financial year 2018 / 2019. This is probably one of the toughest decisions councilors have had to consider for some time. It is certainly the most controversial proposals that I have had since my term on Pembrokeshire County Council. The options being put before members are:

Option 1. – Cost reductions / efficiencies / service transformations of £15.2m and the additional income from council tax of £2.4m at a 5% increase.

Or Option 2. Cost reductions /efficiencies / service transformations of £11.6m and the additional income from council tax of £6m at a 12.5 % increase.

The  budget  engagement  and  consultation  process  over  recent  years  has highlighted  increasing council  tax  as  one  of  the  most  acceptable  sources  of increasing income, as Pembrokeshire continues to have the lowest Council Tax in Wales. The  Leader  of  the  Council  has written  to  the  Welsh Government  Minister  to explore  increasing  council  tax  in  order  to  help  protect  local  services  and is awaiting a response.  I have shared with councillors a table showing the council tax of all twenty two local authorities and how we in Pembrokeshire compare.

Community Vaccination

Our GP practices, community pharmacies and school health nurses have been busy vaccinating against influenza since September. Those in our families and communities who are already convinced of the benefits of influenza vaccination have probably had their vaccine by now, however we need to encourage those who may be more hesitant, or who may not be aware to make an appointment to receive their vaccinations.

Planning Enforcement

Pembrokeshire Coast National Park Authority have informed me that they have instructed solicitors to deal with a breach of planning in the Penally ward. I will update council as the matter progresses.

Boules area on village playing field

I have written to the head of property at PCC to advise him that the Penally community council have been approached by a group who would like to see the Penally old school sports field being used for community recreational activities. One such idea is to construct a boules area at the top end of the field nearest the pedestrian gate. Basic plans and costs have been drawn up; however funding is something we would need to look into further at this stage. At this stage we need to ascertain the likelihood of the local authority giving permission for such a project to develop (Planning permitted) on its property.
With focus on maintaining active lives for the over fifties this seems like an excellent idea, not only for adult wellbeing but also for the cohesiveness of the Penally community. There is however a need for further investigation as the history regarding the sites original purchase has raised some questions. Once this information is available I will advise council how we may proceed.
Speeding

Due to the continued problem with speeding through the village, I have enlisted the support of colleagues at the Welsh Assembly. AM Simon Thomas has acted on our behalf and has forwarded me a detailed report on the current situation in regard to the 20mph zones and possible options to address the problem. A summary of the report is as follows: A 20mph limit has been implemented but with no apparent self-enforcing measures to ensure compliance. Examples of such would be speed humps or cushions placed in the road that will cause people to slow down. The Local authority need to consider self-enforcing measures when implementing a 20mph restriction otherwise compliance is often ignored. This is very apparent across the country where 20mph limits / zones have been situated in places where complaints continue to be generated. An initial suggestion is that the Local Neighbourhood Policing is asked to consider a community speed watch scheme using local residents to become volunteers. Speed surveys have previously taken place but now new data will be required. The current data includes readings taken Northbound  / Southbound C3184 near the War Memorial from 01/04/2015 to 13/04/2015 and C3184 Near ‘Kenstyle’ from 18/03/2015 to 30/03/2015. There are currently no speed camera sites in Penally. Looking at injury collisions from 2014 there was one slight near 'Sandtops' in a 30mph limit on 06/08/17 which has collision factors listed as Buildings / Road Signs / Street furniture and Careless or reckless driving. A Casualty reduction officer has visited Penally and has reported that the locations risk assessment is likely to be high due to lack of pavement, school, bus stops etc. However speed van parking within the 20mph is unlikely due to a lack of a safe location. The 20mph repeaters appear to be very widely spaced but there is the occasional “SLOW” painted on the road. An engineering solution (e.g. painted markings, calming or more signage) would help motorists to respect the 20mph limit. The site was very quiet (low traffic volume) at the time of the visit (school closing time) and there was a noticeable lack of school related traffic. Local residents have reported a seasonal variation in road usage, (this visit was in November.) The caravan park and other tourist accommodation served by this road and that could account for increased usage in the summer season. Further on site meetings will be arranged early in the New Year. The community council will need to consider the options available and how we may proceed. Any road improvements or traffic calming will be subject to available highways funding which at this time is unlikely, therefore other policing measures may be a more viable solution.

2017/12/10 Councillor Responsibilities

PCNPA – Councillor Mike Neal attended a meeting with regards to possible viable projects namely clearing the grass area around The Leet and clearing of the brambles hanging over the graveyard wall. PCNPA are happy to carry out this work and scheduled that this be undertaken between January and March 2018.

2017/12/11 Items of Business Submitted by Members

 Nothing received.

2017/12/12 Reports from Councillors

 Nothing received

2017/12/13 Items for CROW News/Village Warden

 Nothing received

2017/12/14 Penally MOD Firing Times:

* No Firing is due to take place during December

2017/12/15 AOB and date of next meeting (Wednesday 10 January 2018)

Councillor Mark Hancock mentioned that he believed the public & employer liability insurance policy held by the council may cover some or all penalties arising from any previous employer or council officer misconduct, and that this should be investigated should the need arise.

Following a discussion it was proposed by Councillor Mark Hancock that a token of appreciation be given to the Village Warden for his hard work, commitment and service to the village during the past year. Seconded Councillor Carolyn Dessent. All in favour.

Councillor Piers Bradbury informed the meeting that he has posted a number of Christmas Cards to various people and organisations that the Community Council has dealt with throughout 2017.

Meeting closed at 20.20hrs.