**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

**Penally Community Council Meeting**

**Wednesday 13 September 2017**

**Penally Village Hall, 6.30pm**

**Present:** Councillor Piers Bradbury; Councillor Carol Bradbury; Councillor Carolyn Dessent; Councillor Mike Neal; Councillor Jon Preston and Councillor Stephen Robinson.

**Also Present:** Carol Clemson (Clerk); Mr Mitchell Snr and Jnr (Whitewell Caravan Park) Mr Dudley Joseph (Whitewell in the Ruin)

**2017/09/01 Apologies**

Received from Councillor Jules Rilstone, Councillor Jenny D’Arcy and Councillor Mark Hancock

**2017/09/02 Declarations of Interest**

2017/09/02.  Councillor Jon Preston stated that he would not be expressing an opinion on the Whitewell Caravan Park planning application because of his role as a County Councillor means that he may be involved in later proceedings on this matter.

**2017/09/03 Signing of Minutes of Last Meeting (held 12 July 2017)**

The signing of the minutes from the last meeting held 12th July 2017 were agreed to be a true and accurate record and signed by the Chairperson, Councillor Piers Bradbury. Proposed Councillor Carol Bradbury. Seconded Councillor Stephen Robinson. All in favour.

**2017/09/04 Matters Arising**

Speeding

Councillor Piers Bradbury and Councillor Jenny D’Arcy met with John Price (from Pembrokeshire County Council) on 24th July to discuss the various items raised in meetings with regard to speeding through the village.   This meeting resulted in a report from D Thomas (Head of Highways and Construction at Pembrokeshire CC) which states that the current speed limits and signage in and around the Village are set at appropriate levels and positions. However a 20 MPH repeater sign would be of benefit in the area adjacent to the junction with Middle Walls Lane. A sign has been ordered and is awaiting to be erected.

A letter has been compiled by the Clerk with regards to speeding throughout the village and will be forwarded to CROW News and other local businesses asking them to adhere to the 20mph speed limit.

Registration of The Old Palace Gardens, etc. with Land Registry

A meeting took place with Red Kite Solicitors between Councillor Piers Bradbury and Councillor Jenny D’Arcy. All areas of green and common land within the village will be registered to the Community Council as a matter of urgency. It is noted that this may take upto 6 months at a cost of circa £400.

**2017/09/05 Planning:**

* PCC – Single storey annex extension to side, 18 St Nicholas Crescent, Penally (Permission Granted)
* PCNPA – Whitewell Caravan Park - Proposed use of field for tourers and tents throughout summer months and bank holidays.
* PCNPA – Whitewell Caravan Park - Removal of various conditions to park.

 The Chairman suspended Council proceedings whilst Mr Mitchell and Mr Joseph were given time to explain their individual and respective positions regarding the planning proposal and answer Councillors questions. Following which the meeting reconvened and the Councillors discussed the application. They decided that further information is needed before a decision could be reached, in particular information from the Local Development Plan and an earlier planning application from Whitewell Caravan Park. Councillor Jon Preston agreed to send details relating to the LDP to the Councillors and a meeting date of **Wednesday 20th September at 6.00pm, Penally Village Hall,** was set. Mr Mitchell and Mr Joseph will also be invited to this meeting.

* PCNPA The Old Farmhouse – Single storey extension
* PCNPA – Tree Works covered by TPO at Lydstep Haven Holiday Park

Following perusal and discussion of the plans for Tree Works covered by TPO at Lydstep Haven and replacement of existing Single Storey extension, no objections were raised. Proposed Councillor Stephen Robinson. Seconded Councillor Carolyn Dessent. All in Favour.

**2017/09/06 Correspondence Received**

**Boundary Commission for Wales**

Review of the electoral arrangements for the County of Pembrokeshire – asking for Councils comments. Documents can be found at [www.ldbc.gov.wales](http://www.ldbc.gov.wales)

**Clerk and Councils Direct Magazine – Sept 2017**

**Pembrokeshire Area Committee Meeting** – 26th September, County Hall, 7pm

Councillor Carolyn Dessent or Councillor Mark Hancock to attend.

 **2017/09/07 Accounts and Finances**

A Balance of Accounts

B Accounts Received for Payment

£1893.99 HMRC

£652.80 Clerk (May, June, July and August)

£660.00 Smart Gardens (July and August)

£630.00 Ashmole & Co. Dealing with HMRC, PAYE and completion of Local Government Annual Returns 2015/16 and 2016/17

 £72.00 SLCC Membership

 £40.00 One Voice Wales (Mike Neal – New Councillor Training)

Total Spend (£3948.79)

It was proposed that the above accounts by paid by Councillor Mike Neal. Seconded Councillor Stephen Robinson.

A copy of the budget will be forwarded to all councillors

C PAYE

 All processes are now in place covering PAYE with HMRC

D Audit Return (2015-16)

The 2016-17 Audit was duly signed by the Chairperson and Clerk/RFO. Proposed Councillor Jon Preston. Seconded Councillor Mike Neal.

 E Audit Return (2016-17)

The 2016-17 Audit was duly signed by the Chairperson and Clerk/RFO. Proposed Councillor Carol Bradbury. Seconded Councillor Stephen Robinson.

These will now be photocopied and posted to the Welsh Audit Office by Recorded Delivery by the Chairperson, Councillor Piers Bradbury.

 F Appeals for Funds

Nothing received.

**2017/09/08 Clinical Waste**

Councillor Mike Neal has been approached by a local resident who has witnessed clinical waste being disposed of in a local hedgerow. The company who provides the care has been approached and they have assured that this will not happen again. A letter will be forwarded to the care company thanking them for their quick response and that the situation will be monitored by the Community Council.

**2017/09/09 County Councillors Report**

**Defribulator Funding**

Following my appeal for funds to the Chief Executive at Bourne Leisure I’m delighted to have been able to collect the device from the General Manager at Kiln Park. We will however need to purchase a case to mount the device outside of the village hall. I have also sought the help of the St. Johns Ambulance First Responders who can provide the necessary defribulator training.

**349 Bus Service**

First Cymru who provide the 349 bus service which serves the village have contacted me again regarding obstructions due to poor parking on the village road. The bus has in the past been unable to travel through the village due to cars blocking the route and has then had to revert to the by-pass leaving passengers at the bus stops in the village without picking them up. We have been advised on more that one occasion that if cars continue to cause difficulties for the bus drivers the village service will be withdrawn. I have assured First Cymru that we are doing all that we can to address the problem and will continue to do so. Many people in the village depend on the 349 bus service which I myself use on a regular basis. We need to continue to raise awareness of the problem and challenge bad parking on the village road.

**Penally Firing**

During the summer months I received reports of ‘Out of Hours’ firing on the range. It became apparent that this was due to cadets using the range for shotgun firing. I contacted the Commanding Officer at Penally camp and subsequently received an apology from the Mod who stated that the shotgun firing would cease. I would like to thank those who monitored the firing times over the summer to enable us to challenge the additional firing on the range.

**Budget Seminar**

PCC recently facilitated a budget seminar for elected members to discuss possible savings in the next financial year . Among some the items up for debate were Social Services, Leisure, Highways (car parks), waste and recycling and access to services. Councillors were invited to select from possible options electronically via I pad and similar electronic devices. It must be stressed that none of the outcomes were conclusive but more of an exercise in gauging a sample of the current opinion of councillors.

**Pembrokeshire College Memorandum of Understanding**

An Extraordinary meeting was held during August to discuss the adoption of a Memorandum of Understanding between Pembrokeshire College and PCC regarding post sixteen education in Pembrokeshire. Having listened to the debate in which both sides expressed some quite robust arguments for and against the memorandum the vote to adopt the document was won by a single vote. With eleven councillors absent it was passed at 24 against and 25 for.

**Junction at Holloway Hill**

Following feedback from local residents I made some initial enquiries in to the possibility of changing of the junction at the bottom of Holloway Hill from‘Give Way’ to a ‘Stop’. A PCC Highways Senior Network Engineer has inspected this junction and consulted with other colleagues internally. The opinion is that a Stop sign is not appropriate at this location as the existing signs; road markings and visibility are adequate for the road classification and speed limit. From a point 2.4m into The Ridgeway junction drivers are able to have a good view of the road to the right provided they slow down sufficiently or stop if necessary. It is a requirement of The Traffic Signs Regulations that Stop signs are only used in situations where the visibility is very poor and cannot be improved by other methods.

**Highways Review**

Pembrokeshire County Council is currently undertaking a Review of all its current speed limit Traffic Regulation Orders (TROs). At present there are currently 395 TROs some of which have been part revoked, amended, or date back to 1937 and include imperial measurements or reference points or road layouts that have since changed or been modified. This can mean interpretation of orders and schedules is sometimes a lengthy process as well as having potential enforcement implications. The Review aim is to deliver the following benefits: Bring all historic orders under current legislation, Update schedules to reflect new road layouts, Time savings – provide a single easy reference order; Enable effective enforcement.

**Ongoing Matters:**

Councillors are invited to comment on this years Ironman Event which will help to improve our facilitation of the event in the coming years.

**Village Maintenance:**

Trees at Middlewalls lane have been reported to and inspected by the PCC Tree officer. Tree management work should be carried out in due course. A faulty street light at Holloway Court has been reported along with a damaged 20 Mph road sign. All faults should be rectified shortly if not already done so.

**2017/09/10 Councillor Responsibilities**

To be discussed at next meeting

**2017/09/11 Items of Business Submitted by Members**

Councillor Carol Bradbury brought the following to the attention of the meeting:

* Would it be possible for the two grassed areas entering the village either end be cut on a fortnightly basis instead of monthly. The Clerk will ask Smart Gardens how much this will cost.
* It has been noted that vehicles are parking on the grass verges through the Village. Councillor Jon Preston will look into this matter.
* Another large sign and A-frame has been erected on the side of the road opposite Kiln Park/entrance to Penally. Councillor Jon Preston will contact the enforcement officer at PCC.

**2017/09/12 Reports from Councillors**

Nothing Received

**2017/09/13 Items for CROW News/Village Warden**

Speeding through the village as previously discussed.

**2017/09/14 Penally MOD Firing Times**:

**2017/09/15 AOB and date of next meeting:**

**Planning 20th September, 6.00pm Penally Village Hall**

**Full Council Meeting - Wednesday 11 October 2017**, **6.30pm, Penally Village Hall**

Meeting closed at 21:20