**CYGNOR CYMUNED PENALUN PENALLY COMMUNITY COUNCIL**

Penally Community Council Meetings

 Wednesday 14 June 2017

Penally Village Hall, 6.30pm

Present: Councillors P. Bradbury (Chair), M. Hancock, M. Neal, J.Preston, J Rilstone and S. Robinson.

Also Present: Carol Bradbury, Carolyn Dessent, Carol Clemson (Clerk), Sergeant Justin Williams, Traffic Sergeant for Pembrokeshire.

**2017/06/01 Apologies**

Received from J. D’Arcy

As per the May Council minutes inviting Carol Bradbury to this meeting, she was formerly introduced to the Council by Councillor Piers Bradbury. Councillor Mike Neal proposed that Carol Bradbury be co-opted and this was seconded by Councillor Jules Rilstone. All Councillors approved the proposal and then Carol Bradbury read out the Declaration of Acceptance of Office. The Code of Conduct will be forwarded to Councillor Carol Bradbury by email.

**2017/06/02 Declarations of Interest**

Councillor Jules Rilstone – Planning Application 7/0120/PA.

**2017/06/03 Signing of Minutes of Last Meeting (held 10 May 2017)**

Following the distribution of the minutes prior to the meeting it was proposed by Councillor Jules Rilstone that these be signed as a true and accurate record by the Chair, Councillor Piers Bradbury. Seconded Councillor Steve Robinson. All in favour.

**2017/06/04 Matters Arising**

Village Speeding and Parking meeting with Police

Sergeant Justin Williams kindly attended the meeting to answer any queries and questions from councillors . Councillor Bradbury gave a brief overview of the problems with speeding through the village. Although the Community Council helped in the introduction of 20mph through part of the village, drivers seem to be ignoring this limit. There has also been a problem identified with inconsiderate parking within the village. Sergeant Williams commented that there was a difference between 20mph ‘limits’ and 20mph ‘zones’ and he will have to check what is in force in Penally. He also added that, ironically, the parking issue may actually be helping the speeding situation as motorists will have to consider parked cars when travelling through the village.  Councillor Jon Preston added that the early morning traffic appeared to be the most common speeding offenders and a police car police car presence on a couple of mornings would be most welcome.

Councillor Piers Bradbury added that Pembrokeshire County Council are reluctant to add speed humps as they are environmentally unfriendly and chicaynes are not an option as this would stop the bus passing through the village. Sergeant Williams offered to provide some leaflets for the village shop showing that the police are aware of the speeding situation and for people to be more vigilant. He will also arrange for the Traffic Car to visit Penally during early mornings to assess the speeds. Councillor Piers Bradbury lastly mentioned the possibility of being trained in the use of the speed guns, although it was to be mentioned that people are a little reluctant to use these. Sergeant Williams will ask another colleague to contact PCC with regards to this and he will also arrange for Penally to have a dedicated Police Officer as a point of contact for the Penally area. Councillors thanked Sergeant Williams for his valuable time and will look forward to hearing from him further.

PCNPA Camping Guidelines

PCNPA had been contacted and asked the policy on planning for semi-permanent structures – camping and 28 days. They informed that the glamping tents come under the jurisdiction of caravans. The Clerk will re-contact the PCNPA and ask for this to be clarified and ask if it is within the rules and regulations of PCNPA.

Registration of The Old Palace Gardens with Land Registry

Councillor Jon Preston had spoke with relevant parties at Pembrokeshire County Council and as this was a private arrangement in being gifted to the Comunity Council, they are unable to help financially with the registration process. It was decided to remove this from the Agenda for the time being and the issue will be revisited in November 2017.

Councillor Representation at One Voice Wales meetings

The Clerk will contact OVW and ask for the next years’ dates and also the venue. We can then forward representation from Penally CC.

**2017/06/05 Planning:**

17/0120/PA Proposed Replacement Dwelling, The Bungalow, Penally Manor.

Councillors had received copies of letters from a number of local residents, all objecting to this planning. Following a lengthy discussion, all Councillors agreed to object to this application. An objection will be sent to Planning stating that the Community Council fully supports the objections raised by local residents. This letter will also refer to the loss of amenity due to insufficient parking to existing properties and for services attending these dwellings. Councillor Jon Preston will arrange for himself and Councillor Jules Ristone to meet with the planning officer and request that this application be brought in front of the Planning Committee.

**2017/06/06 Correspondence Received**

**PCNPA**

Approval for Works to Trees protected by a TPO at Lydstep Haven Holiday Park

T1 Sycamore Tree – Crown lift and reduction in height by 2 metres

T2 Beech Tree – Reduction in height by 3 metres

**PLANED**

Invitation to AGM to be held 10.30am on Friday 16 June 2017, Picton Centre, Haverfordwest.

Councillor Mike Neal will be attending this meeting.

**Clerks and Councils DIRECT Magazine – May 2017**

**Broxap**

Litter and Recycling bins Magazine Spring/Summer 2017 (For Information)

**Seafarers UK**

Request to fly the Red Ensign for Merchant Navy Day on 3rd September 2017.

(Flags range in price from £28.00 to £45.71 depending on size)

As the Village has no flagpole this information is not relevant.

**Penally Village Hall**

Community Council Invoice for Hire of The Hall-Last Quarter
Wednesday          8th March 2017.                   £15.00
          "                  12th April   2017.                   £15.00
          "                  10th May    2017.                   £15.00
                          TOTAL   £45.00

**Jenny D’Arcy**

Apologies for June Meeting

**2017/06/07 Accounts and Finances**

**Balance of Accounts**

**Accounts for Payment**

Cheque 001610 Penally Village Hall £45

Cheque 001611 Village Warden £250

It was proposed by Councillor Steve Robinson that the above invoices be passed for payment. Seconded Councillor Jules Rilstone. All in favour.

**Appeals for Funds**

Nothing Received

**PAYE**

This is still ongoing and will be carried forward to next months meeting.

**New Mandate and Bank Statement Instructions**

As agreed at the May meeting, Councillors Mark Hancock, Mike Neale, Jon Preston and Steve Robinson be added as signatories to the bank account. A new mandate and accompanying paperwork was completed at the meeting and Councillors agreed to meet with the Clerk at Nat West Pembroke on Tuesday 20th June at 2.00pm to produce necessary personal documentation for the mandate to be put in place.

**2017/06/08 County Councillor Jon Preston Report**

Following the local authority elections in May PCC has been settling in to the new council administration headed by Cllr. David Simpson. Appointments that have been allocated to me are: Member of the Services Committee, Planning Committee and Senior Staff Committee. I have also been appointed as PCC representative on Tenby Museums Board of Trustees. In addition to these roles I have also been appointed PCC’s ambassador to the Armed Forces.

The new council administration has proven to be far more inclusive this term with roles being appointed across all political groups and not just to members of the IPPG as was the case under Jamie Adams’ leadership. Due to my taking on these additional duties I have stood down from the Chair at Tenby Harbours Users Association.

I will be seeking sponsorship to fund a defribulator unit for the village hall. Welsh hearts have quoted the cost of the unit (installed) to be around £1500. Depending on how much we are able to raise, the Community Council will need to consider how much it is prepared to pay to help meet this cost.

A litter picking working party will be meeting at 10:00 am on Sunday July 2nd.at the former DJ’s car park.

**2017/06/09 Councillor Responsibilities**

Following a discussion, the councillors below expressed an interest in becoming more au-fait with the following areas of responsibility held by the Community Council, although it is to be noted that any councillor is available and contactable for village residents in raising a specific issue they may have.

Chairperson – Councillor Piers Bradbury

Planning Issues – Councillor Mark Hancock

Village Hall Activities/Representation – Councillor Mike Neal

Parking and Access – Councillor Jules Rilstone

Gardens and Green Spaces – Councillor Carol Bradbury

Community Concerns – Councillor Stephen Robinson

Litter – Councillor Jon Preston

**2017/06/10 Items of Business Submitted by Members**

Nothing Received

**2017/06/11 Reports from Councillors**

Nothing Received

**2017/06/12 Items for CROW News/Village Warden**

List of Councillors and telephone numbers to be forwarded to the editors of Crow News.

The Village Warden will be asked to clean all signs running through the village.

**2017/06/13 Penally MOD Firing Times**

Nothing Received. However, as some councillors have heard firing over the past few weeks, the Clerk will contact Penally MOD and check that we are still on the advice list to be informed of firing dates and times.

**2017/06/14 AOB and date of next meeting**

Councillor Carol Bradbury mentioned that various areas in the village are being replanted and some plants have been donated by David Glennister and John Cliffe. Thanks and appreciation are given to both gentlemen from Penally Community Council.

The next Community Council Meeting will be held on Wednesday 12 July 2017. This will begin at 6.30pm at Penally Village Hall.

Meeting finished at 08:55pm